Temple University
Municipal Police Academy

ACT 120 Information

INFORMATION PACKET AND GUIDE TO APPLICATION

Temple University Police Academy
Criminal Justice Training Programs
Bright Hall, Room #204
580 Meetinghouse Road
Ambler, Pennsylvania  19002
(267) 468-8600
policeacademy@temple.edu

Note: Temple University reserves the right to alter or modify the information presented in this document at any time. Tuition and course fees are subject to change and final approval. Temple reserves the right to cancel or reschedule classes due to low enrollment, for campus or weather-related emergencies, or if the University in its sole discretion deems it in its best interest to do so.

PLEASE READ ALL PAGES INCLUDED IN THIS DOCUMENT AND DIRECT ANY QUESTIONS TO THE ACADEMY.
Dear Prospective Applicant:

Thank you for your inquiry concerning PA Act 120 training. Training is conducted at the Ambler Campus of Temple University located off the Fort Washington exit of the Pennsylvania Turnpike.

Reflecting the characteristics of the profession, this program is academically rigorous and is physically demanding. You must pass ALL academic and skills examinations in order to graduate. Those who have experienced difficulty in formal schooling in the past, and those who do not feel they are presently able to perform well in demanding physical activity, should seriously reconsider the decision to apply for admission.

Classes are held Monday through Friday from approximately 7:45 AM to 5:00 PM. Because of the special facilities and activities required by this program, training may begin earlier or end later and be conducted on Saturdays as necessary. The Pennsylvania Municipal Police Officers’ Education & Training Commission (MPOETC) requires 100% participating in ALL classes.

Contact the Academy Director for the next scheduled Academy starting date. Classes normally start in the spring and the fall of each year.

Admission to a class is limited to 30 recruits. Those currently employed by a police agency as a sworn police officer will have priority. Basic eligibility requirements for all civilian recruits include: 18 years of age, high school graduate or GED diploma, 11th grade level reading equivalency, a valid driver’s license, and no criminal record. In addition, you must pass the physical and psychological examinations, which attest to your fitness to undergo this training.
You must have valid health insurance at the time of enrollment and throughout the program. Temple University does not discriminate on the basis of race, sex, religion, creed, or sexual orientation.

Once we receive a reasonable number of applicants, a waiting list will be created. Applicants placed on the waiting list will be considered for admission if others drop out or fail to qualify.

If, after reading the enclosed material, you have questions about this program or wish to receive an application for admission, please call (267) 468-8600 or (267) 468-8605. The application form can also be downloaded from our website www.temple.edu/cjtp, or you can e-mail your request to: policeacademy@temple.edu.

Sincerely,

Robert Deegan

Robert Deegan, Director
Temple University Police Academy
**PROGRAM DESCRIPTION**

*Temple University is certified by the Municipal Police Officers’ Education and Training Commission of Pennsylvania (MPOETC) to conduct basic and in-service training programs for municipal police. Students who graduate from the Temple Police Academy will have met the training requirements for the certification that is required to serve as a municipal police officer in the Commonwealth of Pennsylvania.*

The basic academy program is approximately 800 hours of instruction. Training is conducted on a full time basis, five day per week, eight hours per day, and requires approximately 22 weeks to complete. Classes are comprised of up to 30 students. All students commute to training each day.

The state mandated curriculum includes training in communication skills, human relations, driver training, physical conditioning, self-defense, motor vehicle and crimes codes, ethics, investigations, first aid and CPR, application of force, patrol procedures, criminal procedures, and firearms among other subjects. Students are required to successfully complete numerous written examinations and skill performance demonstrations in order to graduate. Proper demeanor, grooming, dress, punctuality and attention to duty are a part of the training program.

Temple University Police Academy offers professional training and certification beyond what is required by the Municipal Police Officers’ Education & Training Commission (MPOETC). Students who graduate leave with a complete understanding of firearms training, oleoresin capsicum aerosol training (pepper spray), and expandable baton programs.

This is a program designed to meet the professional training standards for employment in the law enforcement profession. This is not an academic program and Temple University does not award academic credit. Upon successful completion of the Police Academy program, a cadet may be eligible to receive academic credit through enrollment in a Community College.
Any sworn public law enforcement officer is eligible to attend this program as well as certain civilians intending to pursue a career in law enforcement. Sworn police officers may register for a portion of the program to meet standards for certification and employment. Students not presently employed in law enforcement and who have never been police officers are required to enroll for the entire program.

Basic eligibility for admission to this program includes the following:

1. 18 years of age minimum at time of academy start.
2. Submit to a criminal history check through the Pennsylvania State Police.
   a. Any conviction graded a misdemeanor of the 2nd degree or higher is grounds for automatic disqualification.
      i. No applicant will be considered while under parole or probation, whatever the offense, including sentences of ARD (Accelerated Rehabilitative Disposition)
3. A completed application, pass an oral interview, physical and psychological exams.
4. Pass a reading test at no less than the Eleventh (11th) Grade Level as established through the administration of the Nelson-Denny Reading Test.
5. Pass each of the four required physical fitness activities with a score of no lower than 30th percentile for the person’s age and gender.
6. Valid health insurance at the time of enrollment and throughout the program.
7. Valid driver’s license at the time of enrollment and throughout the program.
8. Sworn officers presently employed by a municipal police agency in Pennsylvania must be enrolled by their employing agency.
   a. Written authorization from the Commissioner, Pennsylvania State Police, showing approval of enrollment.
9. Former Federal Law Enforcement or Military Police officers may be eligible to attend the MPOETC partial waiver program (Pa Act 165). Eligibility to attend under Act 165 if granted by MPOETC.
10. Submit a copy military discharge (DD-214), if applicable.
TUITION AND FEES

The fee that must accompany the initial application is $75.00. This fee is non-refundable unless it is received after we have closed the admission fee for that class. Upon being offered admission, the student is required to make a $500.00 tuition deposit which is non-refundable unless the student is disqualified from admission by the results of the physical or psychological examination. The balance of the tuition ($3,500.00) and the course fee-textbooks, equipment, uniforms ($800.00) must be paid prior to enrollment. The payment must be by certified check, cashier’s check, or money order made out to “Temple University CJTP”.

The students admitted will be required to purchase a uniform and physical training gear, personal protective equipment (eye & ear protection, gun cleaning kit, knee & elbow pads, mouthguard), and a Lexis-Nexis textbook. Selected handouts and student study guides will be provided by the Academy. However, students are required to provide their own notebooks.

The Temple University Police Academy is approved by the Veterans Administration. Veterans should contact the U.S. Department of Veteran Affairs to determine their level of eligibility.

COSTS

A summary of the costs is as follows:

- **Application Fee (non-sponsored & civilians only)** $75.00
- **Tuition (includes a $500 deposit for civilians)** $4,000.00
- **Course Fee – Textbooks, Equipment, Uniforms** $800.00
- **Parking fee at Ambler Campus (estimated cost)** $50.00

The cost of **physical and psychological examinations**, paid for by the applicant will vary depending on the examiners that you select. The physical examination may be done by any Pennsylvania Licensed physician. The psychological examination must be done by a psychologist or psychiatrlist licensed in Pennsylvania.
The Pennsylvania Criminal Records check, which can be done on-line through the Pennsylvania State Police website (https://epatch.state.pa.us), is currently $10.00.

Students will be required to show proof of health insurance and a valid drivers license which must be maintained throughout the program. The cost of health insurance, paid for by the applicant, will vary depending on your health insurer.

Some fees or costs listed may be waived for sworn, non-Pennsylvania on non-municipal police officers whose attendance is sponsored and paid for by their employing police agency.

**REFUNDS**

The $75.00 application fee is not refundable unless it is received after we have closed the application process.

The $500.00 tuition deposit is not refundable unless the applicant fails to pass the physical or psychological examinations required.

The $800.00 course fee-textbooks, equipment, uniforms are not refundable because these items are special ordered.

Tuition refunds will be made on the following schedule:

- There will be **NO** tuition refunds for students who fail out of the program or are dismissed for failure to meet or observe rules and regulations. Otherwise:
  - Before the first day of class $3,500.00 will be refunded.
  - On or after the first day but before the end of the 5th day of class, $2,500.00 will be refunded.
  - After the end of the 5th day of class, **NO** tuition refunds will be made.
PHYSICAL TRAINING STANDARDS

Throughout the years of training we have observed that the highest rate of failure in any one subject is in the area of physical training. Prior to making application to this program prospective students should review the following physical training performance standards that all students must meet in order to successfully pass the academy program. In order to graduate you are required to score at the 50<sup>th</sup> percentile for each and every activity. You should know that those who are not able to score at the 30<sup>th</sup> percentile at time of pre-testing to the academy may not be afforded admission to the academy,

You are strongly encouraged to make a realistic estimation of your fitness level prior to making application to this program. If you do not feel that you will be able to perform at the required level by the end of the academy program, you should consider waiting to seek admission until you have achieved a higher level of fitness. As with any training regimen, it is wise to check with you doctor before initiating a new program of physical fitness.

Academy Entry Testing Order:
First; 300 meter run.
Next; Bench press.
Next; Sit ups.
Next; 1.5 mile run.

This is a cumulative test. Each event is pass/fail; if one event if failed, then the entire test is failed. There is no “averaging” of scores.

300-Meter Run. This test is a measurement of aerobic power. This sprint simulates the police officer’s job in quick/fast pursuits that are under 2 minutes. (i.e., a 20-29 year old male must run the 300-meter run in 62.1 seconds to pass at the 30<sup>th</sup> percentile entry level).
One-Repetition Maximum Bench Press. This is a maximum weight pushed from the bench position and measures the amount of force the upper body can generate. It is an important area for performing police tasks requiring upper body strength. The Bench Press ratio is calculated on body weight (i.e., a 25 year old male who weighs 200lbs must press 1.06 of his body weight or 212lbs, one time to pass at the entry level.).

One-Minute Sit-Up Test. This is a measure of the muscular endurance of the abdominal muscles. It is an important area for performing police tasks that may involve the use of force and is an important area for maintaining good posture and minimizing lower back problems. The score is the number of bent leg sit-ups performed in one minute. (i.e., a 20-29 year old male must complete 35 sit-ups in one minute to pass at the entry level).

1.5 Mile Run. This is a timed run to measure the heart and vascular system’s capability to transport oxygen. It is an important area for performing police tasks involving stamina and endurance and to minimize the risk of cardiovascular problems. The score is in minutes and seconds. (i.e., a 20-29 year old male must complete the 1/5 mile run in 13 minutes, 8 seconds to pass at the entry level).
MPOETC PHYSICAL TESTING REQUIREMENTS

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<tr>
<th>Fitness Test Requirements</th>
<th>[Male Standards]</th>
<th>[Female Standards]</th>
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<tbody>
<tr>
<td>300 Meter Run</td>
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<tr>
<td>50TH</td>
<td>56.0</td>
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<tr>
<td>30TH</td>
<td>62.1</td>
<td>63.0</td>
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<td>1 RM Bench Press Ratio</td>
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<tr>
<td>50TH</td>
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<tr>
<td>30TH</td>
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<td>0.83</td>
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<td>1 Minute Sit-ups</td>
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<td>50TH</td>
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<td>30TH</td>
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<td>32</td>
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<tr>
<td>1.5 Mile Run</td>
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30\textsuperscript{th} percentile required for acceptance into academy
50\textsuperscript{th} percentile required for graduation
Priority for enrollment is the following:

- Municipal police officers presently employed in Pennsylvania;
- Any other sworn police officer;
- Civilians.

Application and Admissions:

Applicants must complete an application for admission obtained from the Criminal Justice Training Programs of the Department of Criminal Justice. Applicants must submit this application packet to the Temple University CJTP with supporting documentation and a check or money order for the non-refundable application fee. Applications will be considered according to the priority for enrollment described above and then on a first come, first served basis. Applicants should submit their completed applications as soon as possible. If we receive more applications than we can reasonably consider, we may close the application process, return the application fees received after closing, and place the applications received into a holding file for the next class. Interested students may inquire as to the status of the application process prior to submitting their applications.

Applicants may be asked to attend interviews that are conducted by the Academy staff and faculty, and/or local law enforcement personnel. **A criminal record check is required of all applicants.**

Selected applicants will be offered admission contingent upon completion of the all required examinations and tests. The applicant is responsible for making the necessary arrangements and payments for the criminal records check, medical, and psychological examinations.
For further information, you may call or e-mail:

ACADEMY DIRECTOR
Temple University Police Academy
(267) 468-8605 or (267) 468-8600
policeacademy@temple.edu

Temple University Police Academy
Criminal Justice Training Programs
Bright Hall, Room 204
West Hall, Room 122
Ambler, Pennsylvania 19002

www.temple.edu/cjtp
About the University

With more than 34,000 students and 17 schools and colleges, Temple University is a world-class comprehensive research and teaching university. Located midway between New York City and Washington, D.C., Temple offers a broad range of academic programs that attract students from every state in the United States and from more than 100 foreign nations.

The University has more than 2,600 full-time and part-time faculty members, many with national and international reputations. It is one of the top 100 institutions doing research for the federal government and has one of the three university-based National Survey Research facilities in the nation.

Temple offers bachelor's degrees in more than 125 fields, master's degrees in 109 and doctoral degrees in 52. The University also offers programs in eight (8) first professional degree areas.

A member of the Pennsylvania Commonwealth System of Higher Education, Temple University is governed by a 26-member Board of Trustees. The University’s primary sources of support are annual appropriations from the Commonwealth and student tuition. Ann Weaver Hart is the University’s ninth president.

To Temple University Ambler

From Temple University’s Main Campus and Points South: Broad Street north to Cheltenham Avenue (approximately 3 miles). Turn left at Cheltenham Avenue. Follow signs to Route 309 north (approximate 1 1/4 miles). Turn right at Route 309 and proceed to Susquehanna Road exit (approximately 6 miles). Turn left on Susquehanna Road. Proceed 1/2 mile to Butler Pike. Turn right on Butler Pike. Proceed approximately 1/2 mile to Meetinghouse Road. Turn right and proceed approximately 1/2 mile to entrance of Temple University Ambler. Entrance is on left, parking lot is on right.

From Points North via Route 309: Follow Route 309 to Butler Pike. Follow Butler Pike approximately 1/4 mile to Meetinghouse Road. Turn right and proceed approximately 1/2 mile to Temple University Ambler. Campus is on left, parking lot is on right.

From the East: (Abington, Huntingdon Valley) Take Susquehanna Road West. Turn right on Butler Pike. Turn right on Meetinghouse Road and proceed approximately 1/2 mile to Temple University Ambler.

From the West: (Reading, Pottstown, Limerick) Take Route 422 East to Route 202 North. Briefly take 202 North to I-76 West. (Look for signs to Pennsylvania Turnpike, take I-76 briefly to Pennsylvania Turnpike and follow directions from Pennsylvania Turnpike.)

From the South via I-95: Take I-95 to I-476 exit. Follow I-476 North 1 1/2 miles to Pennsylvania Turnpike exit. Take Pennsylvania Turnpike (I-276 East) to exit 335 and follow directions from Pennsylvania Turnpike printed below.

From the Pennsylvania Turnpike: Take Exit 335 (Fort Washington exit), follow signs to Route 309 north, proceed to Susquehanna Road exit (approximately 2 miles). Turn left on Susquehanna Road, proceed to Butler Pike. Turn right on Butler Pike. Proceed approximately 1/2 mile to Meetinghouse Road. Turn right and proceed 1/2 mile to Temple University Ambler.

From New Jersey via the Lambertville-New Hope Bridge: Take Route 202 South to Route 152 East (Limerick Pike), turn right onto Fort Washington Avenue, turn right onto Meetinghouse Road.

For more information, contact 267-468-8000 ambler@temple.edu

Temple University Campuses and Locations, Regional Map

Temple University

Main Campus
Broad St & Montgomery Ave, Philadelphia
The Lancer Center
Broad St & Montgomery Ave, Philadelphia
Health Sciences Center
Broad St & Montefiore St, Philadelphia
Temple University Ambler
360 Meetinghouse Rd., Ambler
Temple University at Fort Washington
401 Commerce Dr., Fort Washington
Temple at MCC
at Raccoon County Community College
Route 41, Newtow
Temple at Nittany
at Montgomery County Community College
Route 501, Douglass Hill, Manheim
Tyler School of Art
222 North 13th St., Philadelphia
Temple University Center City
1960 Chestnut St., Philadelphia
Temple University at Philadelphia
45 North Second St., Philadelphia
Temple University at Montgomery
234 Strawberry Square, Harrisburg
Temple University at Philadelphia
School of Podiatric Medicine
303 N Broad St., Philadelphia

Rev. 01/2015